How to use CALPADS 16.8

As LEAS and SELPAs within California are using CALPADS to monitor local special education data, here is a "How-to" Guide for using CALPADS report 16.8.

Reviewing Accountability and Monitoring Report 16.8

As 16.7 shows aggregated data, it can be used for an overview of the data. 16.8 provides student level data which can be used to address issues.
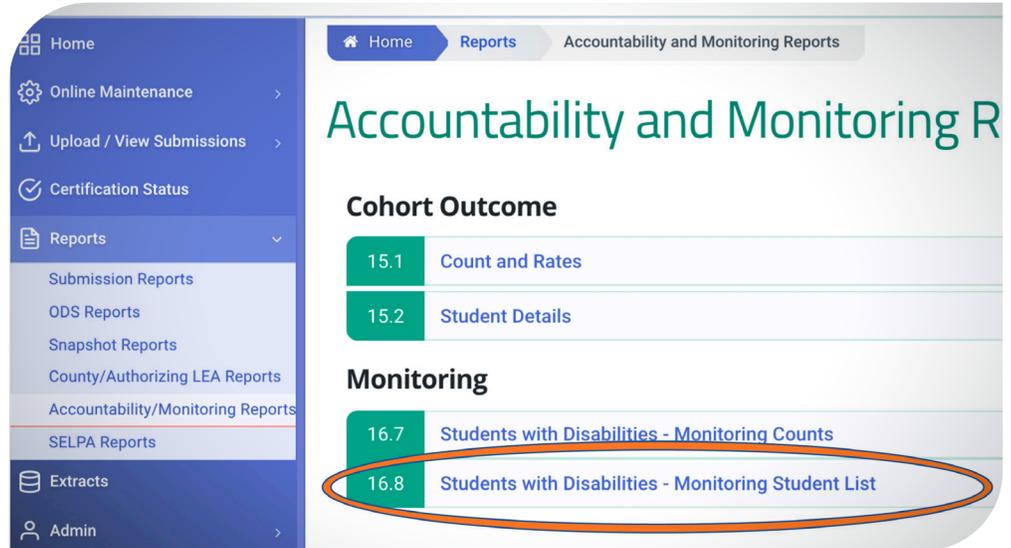
Before viewing the report, select the appropriate filters. To focus on noncompliant areas, in the Monitoring Category filter, deselect "IEP On Time/Goals Populated". Those LEAs that serve infants may consider adjusting the "Grade" and "Student Age" filters.

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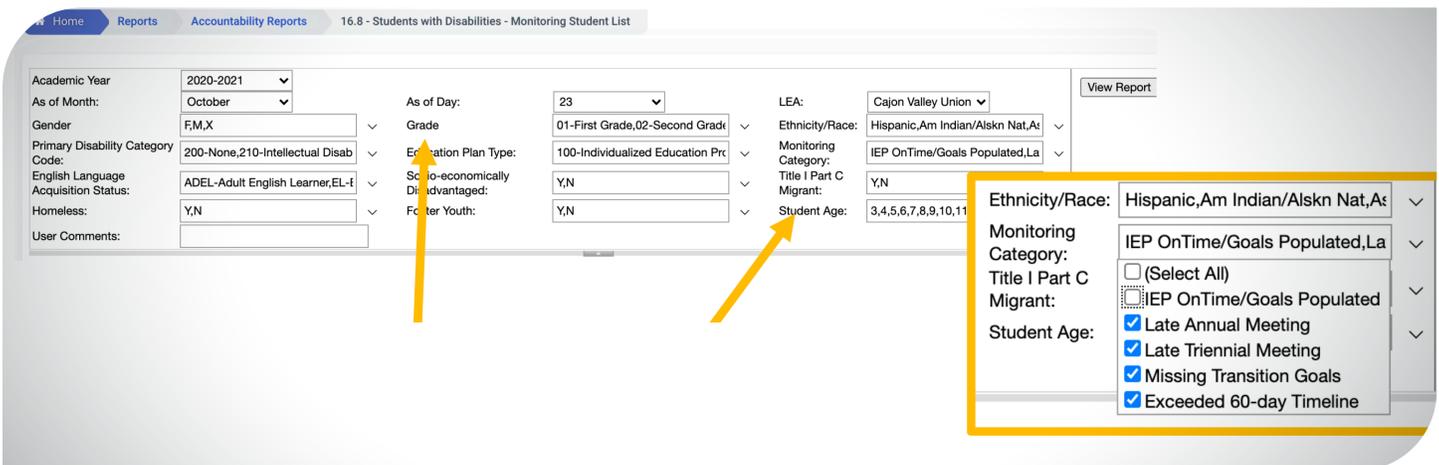
Other SELPAs and/or DSEAs may be listed on the CALPADS report 16.8. This is based on the LEA that is tied to the last annual and/or triennial transaction in CALPADS.

First check to ensure that this student has a transfer transaction to identify the current LEA as the DSEA.

In the student record in CALPADS in the Special Education Container, the DSEA it may be updated to the LEA, but it may still show up as a different DSEA based on the report logic.

If you have questions about the DSEAs being accurate, use the DSEA Extract from CALPADS to review that data. LEAs should also use the DSEA Extract as another tool to review the accuracy of DSEAs for students.

Note: This view is of the report in CALPADS before it is downloaded as a CSV.

SELPA Code	SELPA Name	District of Special Education Accountability	SSID
3314	Temecula Valley Unified	3375192	
3704	South County	3768023	
		6119119	
		6119119	
		3768395	
		6119119	
		3768023	
		3768023	
		3768023	
		3768031	
		6119119	
3712	San Diego Unified	3768338	
		3768338	
		3768338	
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After clicking "View Report, the report will show on the screen. For LEAs with a few students, the review may be able to be done from that view. For LEAs who have more results returned on the report, it can be downloaded as a .csv file. To download the file, click on the disk icon and chose CSV as the format.

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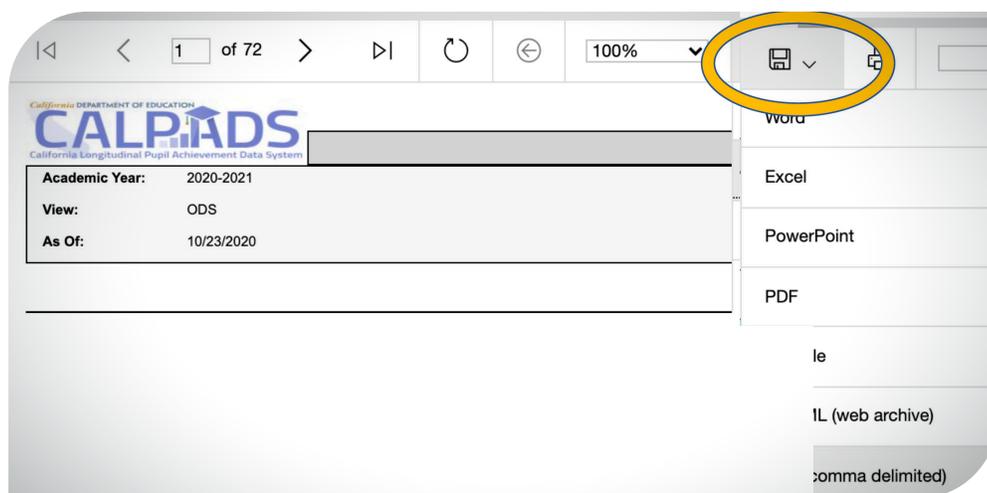
16.8 Exceeded 60-Day Timeline

1. Filter the Monitoring Category column to show only the Exceeded 60-day Timeline column.

Find out more here

2.

With the Monitoring Category still showing just those that Exceeded the 60- day timeline, also filter the SPED Meeting Date column to show only blanks. This will show the meetings that have yet to be held (or they may have been held but their Meeting Type 10 transaction has not been uploaded to CALPADS).

Check to make sure these meetings have been held and upload the transactions.

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Clear the filter for the SPED Meeting Date column. With the filter still on in the Monitoring Category to show only those that "Exceeded 60-day timeline", go to the Meeting Delay Code column, filter to show "(Blanks)".

These are late meetings that need to have a delay code entered.

Also, filter for "90" delay codes. These are ones that are being reported as late without cause. Confirm this is accurate as this is non-compliant.

Once the new Initial IEP (Meeting Type 10) transaction is uploaded, they typically still show as "Exceeding 60-day timeline".
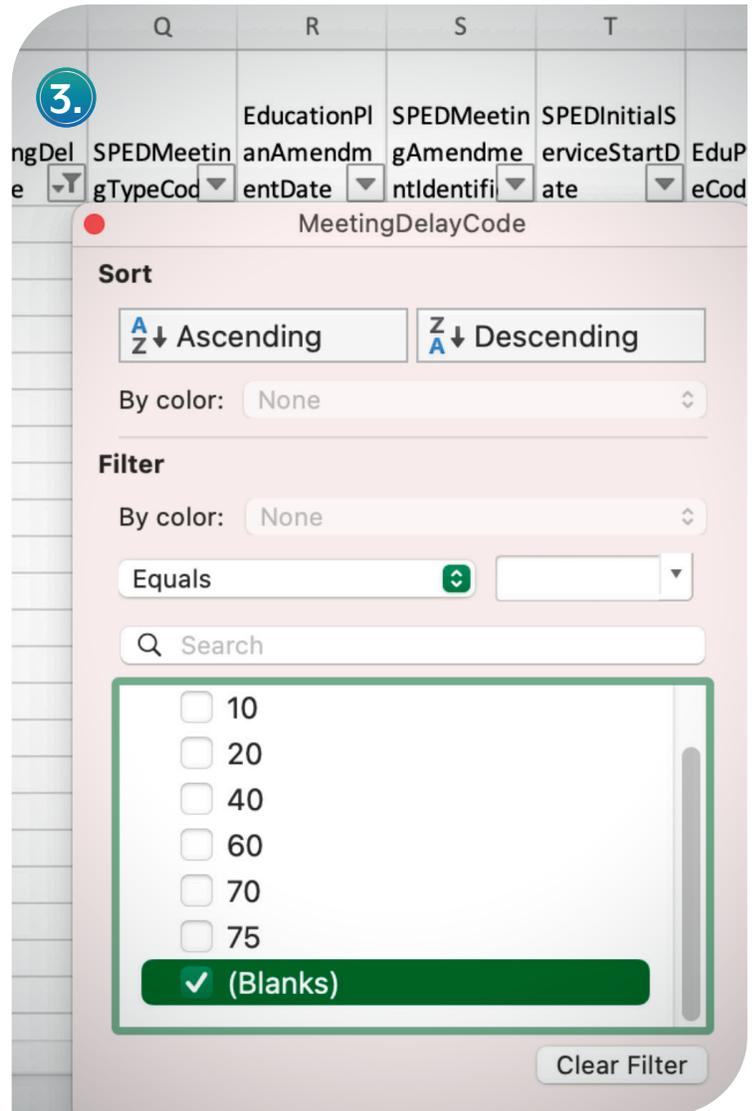
16.8 Late Annual

Filter the Monitoring Category column and select the "Late Annual Meeting", this will show the late annuals.
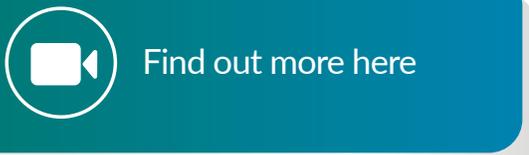
⬛ Find out more here

In the SPED Meeting Date column, check the filters. This shows the dates of the last meeting dates. Special attention should be paid to those that are the furthest from the date the report was run.

Another way to look at the data, is with the filters still on, go to the Elapsed Days column, and sort by Descending order. This will show the most overdue Annual IEPs that need to be addressed.

Elapsed Days are calculated based on the number of days since the last Annual. It takes the date the report was run, minus the date the meeting was held and then to calculate the number of days overdue, subtracting 365.

Once the new meeting transaction has been uploaded, they should no longer show up as a Late Annual Meeting.

16.8 Late Triennial

Filter the Monitoring Category column and select the "Late Triennial Meeting", this will show the late triennial evaluations.

Find out more here

In the SPED Meeting Date column, check the filters. This shows the dates of the last meeting dates. Special attention should be paid to those that are the furthest from the date the report was run.

Another way to look at the data, is with the filters still on, go to the Elapsed Days column, and sort by Descending order. This will show the most overdue Triennial IEPs that need to be addressed.

Elapsed Days are calculated based on the number of days since the last Triennial. It takes the date the report was run, minus the date the meeting was held and then to calculate the number of days overdue, subtracting 1095.

Once the new meeting transaction has been uploaded, they should no longer show up as a Late Triennial Meeting.

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16.8 Missing Transition Goals

Although the filter title is "Missing Transition Goals" this column shows any of the transition fields that are non-compliant.

This includes any students who are 16 as of the date of the report (remember, this report can be run by any date selected in the filter section).

Scroll over to the last 8 columns to determine which transition field(s) are non-compliant. An IEP meeting will need to be held to correct these if the IEP team did not address these fields.

In order to see what is non-compliant, go to each column and filter for the "N"s. Clear the filter after each review.

In the last column "Agency Rep IEP Participation" field, filter for "20" and "Blanks" as those are the non-compliant options.

Monitoring special education data is important in ensuring the unique needs of students are met. If your local data from your Special Education Data System (SEDS) does not match what is in CALPADS, use this tool.

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